



PO Box 7, Tunkhannock, PA 18657  
570-265-7753 | nthardwoods.org

## **Northern Tier Hardwood Association (NTHA) Grant Guidelines**

NTHA provides two types of Grant Opportunities – an “Educational Opportunity Grant” and the “Industry Incentive Grant”.

### **Educational Opportunity Grant Description**

#### **Purpose:**

To encourage and assist organizations providing forestry and forest management education. This grant is available to any organization involved in the education of both youth and adults for specific projects or educational materials relating to sustainable forestry and forest management in our service area. These can be non-profit organizations (includes fire depts./EMS), public and private schools, woodland groups, and other similar groups. Applications for Game of Logging classes are encouraged.

#### **Grant Award:**

The Northern Tier Hardwood Association will provide grants of up to \$1000 each to eligible individuals or organizations, pending the availability of funds. Funds can be provided up front or on a reimbursement basis.

#### **Eligibility:**

To receive a grant, individuals/organizations must reside in the counties served by the NTHA (Bradford, Lackawanna, Luzerne, Pike, Sullivan, Susquehanna, Tioga, Wayne, and Wyoming).

#### **Application Process:**

Applications are available on our website at nthardwoods.org or are available upon request. Completed applications and accompanying material should be sent to nthapa@nthardwoods.org or PO Box 7, Tunkhannock, PA 18657. The Grant Committee will review the application and their recommendations will be given to the Board of Directors for their final decision. The application will be confidential to both the Grant Committee and the Board of Directors of the NTHA. If you are selected to receive the grant, the award will become public knowledge.

### **Industry Incentive Grant Description**

#### **Purpose:**

To encourage and assist individuals/companies pursuing a new or updated facility for secondary wood or lumber processing. With the abundance of low grade logs in the region, developing a viable industry to utilize this material is included in the secondary processing development. Providing a market for low-grade material will also enhance forest management of woodlands in the area by providing a market for material removed in thinnings or timber stand improvement operations. The NTHA Incentive Grant is designed to assist companies

or individuals who are taking this goal beyond the "idea stage" to the actual establishment of such facilities in the Northern Tier region.

To receive a grant the applicant must meet the basic eligibility guidelines. The grant assists the actual construction, surveying, or environmental engineering of the proposed facility or the purchase of equipment upgrades aimed at improving efficiency or expanding capacity.

**Grant Award:**

The Northern Tier Hardwood Association will provide grants of up to \$1000 to eligible individuals or companies, pending the availability of funds. The grant operates on a reimbursement basis.

**Eligibility:**

An individual or a company in the process of expanding a current primary processing facility to a secondary wood processing facility or establishing a new secondary processing facility is eligible. An individual or a company establishing a facility that utilizes small and low-quality wood is also eligible. To receive a grant, individuals/companies need to meet the following criteria:

- Companies must be locating their proposed facility in the counties served by the NTHA (Bradford, Lackawanna, Luzerne, Pike, Sullivan, Susquehanna, Tioga, Wayne, and Wyoming).
- Project must be beyond the initial planning stages
- Member of NTHA

**Eligible Expenses:**

- Actual construction expenses
- Land surveying expenses associated with purchase of facility site
- Environmental survey
- Engineering plan
- Equipment for improving efficiency or capacity
- Others may qualify when approved by NTHA Board of Directors as recommended by grant committee

**Non-Eligible Expenses**

- Personal expenses such as meals, lodging, and travel are not eligible for reimbursement.

**Application Process**

Applications are available on our website at [nthardwoods.org](http://nthardwoods.org) or are available upon request. Completed applications and accompanying material should be sent to [nthapa@nthardwoods.org](mailto:nthapa@nthardwoods.org) or PO Box 7, Tunkhannock, PA 18657. The Grant Committee will review the application and their recommendations will be given to the Board of Directors for their final decision. The application will be confidential to both the Grant Committee and the Board of Directors of the NTHA. If you are selected to receive the grant, the award will become public knowledge.

Supporting material needed with the grant application includes a detailed project plan (not to exceed two pages).

**Reimbursement**

Reimbursement will be made upon receipt of a bill detailing the applicant's expenses and the purpose for which these expenses were incurred. Checks will be cut upon final approval by the NTHA Board of Directors. NTHA board meetings are held the first Thursday of each month.